

CIN: L15142RJ1991PLC006353

# SARDA PROTEINS LTD.

## PUBLIC NOTICE

### UPDATING EMAIL ADDRESSES & MOBILE NUMBER OF SHAREHOLDERS

Sarda Proteins Ltd ("the company") requests all its shareholders to register their Email addresses and Mobile Number as per the laid down procedure. This will facilitate the Company for sending Annual Report, Notice of General Meeting and any other important communications through electronic mode to enable the company to conduct the meetings of its members in virtual mode and also in compliance to General Circular No. 14/2020 dated April 8, 2020, General Circular No. 17/2020 dated April 13, 2020 and General Circular No. 20/2020 dated May 5, 2020 issued by the Ministry of Corporate Affairs, Govt. of India ("MCA") in view of COVID-19 ("MCA Circular").

#### Registration Procedure:

- (a) Shareholders holding shares in physical form are requested to send following details to the Company's Registrar and Share Transfer Agent (RTA)-Link Intime India Private Limited having office at Noble Heights, 1st Floor, Plot No. NH 2, LSC, C-1 Block, Near Savitri Market, Janakpuri, New Delhi-110058 at [delhi@linkintime.co.in](mailto:delhi@linkintime.co.in):

S. No.	Particulars	Information Required
1.	Full Name	
2.	Address	
3.	Email address	
4.	No. of Shares held	
5.	Folio No.	
6.	Certificate No.	
7.	Distinctive No.	
8.	Original scan copy of PAN and Aadhar Card (Self Attested)	
9.	Original scan copy of cancelled Cheque or Passbook signed by Bank Manager with IFSC & MICR NO. (for Bank Mandate)	

- (b) Shareholders holding shares of the Company in dematerialized form but who have not registered their aforesaid information are requested to approach their respective Depository through Depository Participant.

No action is required from shareholders whose email addresses, Mobile numbers and Bank Mandate are already updated in Company's record.

For SARDA PROTEINS LTD.

  
Company Secretary

**Reg. Office:** B-536-537, Matsya Industrial Area, Alwar- 301030 (Rajasthan)

**Corp. office:** Inside Data Ingenious Global Limited, Station Road, Durgapura, Jaipur-302018 (Rajasthan)

**Contact No.:** +91-7737822222; **E Mail:** sardaproteins@yahoo.com; **Web:** www.sardaproteins.com

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For any clarification, please contact Mr. Swapan Kumar Naskar, AVP- North India Operation , Link Intime India Private Limited, at the designated E-mail ID: swapann@linkintime.co.in. or at telephone no.: +91 11 49411000.

For Sarda Proteins Ltd

**For SARDAPROTEINS LTD.**



Company Secretary

**Amit Kumar Modi**  
**Company Secretary &**  
**Compliance Officer**  
M. No.: 29371

**Date: August 21, 2020**  
**Place: Jaipur**

**Reg. Office:** B-536-537, Matsya Industrial Area, Alwar- 301030 (Rajasthan)

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